



## PBIS School Team Roles:

- **Team Leader** - starts the meeting, reviews the purpose of the meeting, facilitates the meeting by keeping the team focused on each step
- **Recorder** - taking notes, transcribing the team's responses on flip chart paper, transparency, etc
- **Timekeeper**- monitors the amount of time available keeps the team aware of time limits by giving "warnings" (i.e., "10 minutes left")
- **Data Specialist**- is trained in entering and accessing data from the SWIS data system
- **Behavior Specialist**- competent with behavioral principles and assists in analyzing data
- **Administrator**- actively encourages team efforts, provides planning time, feedback, and support initiatives
- **Communications** – acts as the point person for communication between the team and staff regarding PBIS and behavior issues
- **PBIS Coach**- district-level (external) or school-based (internal) individual that facilitates the team through the process, becomes the school's main contact